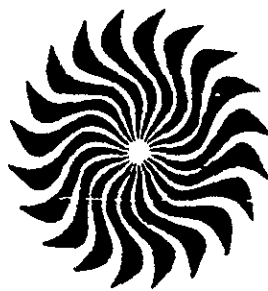


## APPENDIX 1



# JOINT EDUCATION TRUST

3rd Floor, Braamfontein Centre, 23 Jorissen Street, Braamfontein, Johannesburg, 2001 P.O. Box 178, Wits, 2050  
Tel: (011) 339-3212/3, 339-3242/3/4/5/6, 339-4017, 339-4047 Fax: (011) 339-7844

July 6, 1995

Dear Friend

As a grantee who has received support from JET, we should like to ask your assistance in filling out the enclosed form.

We are establishing a database of all JET-funded projects in the youth development field. This will assist us with evaluating our own work, as well as providing a very useful profile of what is out there in the field.

Could you please return the form to us by August 15? It is quite detailed - don't panic, but please be methodical. If you can't give answers, don't worry.

You will shortly receive an invite to our conference on Youth Job-skills Training, to be held on September 12 in Johannesburg. (Tito Mboweni will deliver the keynote address). We hope to be able to present initial results and analysis at this conference.

If you need help or you feel the questionnaire isn't clear, please call either of us.

Thanking you for your cooperation.

Yours sincerely

*Graeme Bloch* *Penny Vinjevoid*  
Graeme Bloch and Penny Vinjevoid.

**Founding Organisations:** AECI ANC Anglo American and De Beers AZAPO Barlow Limited Caltex COSATU FABCOS  
First National Bank Gencor IFP JCI NACTU NAFCOC NECC PAC South African Breweries SADTU Sankorp Sanlam  
Sasol Shell Southern Life Standard Bank

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**Secretariat:** Dr NC Taylor (Executive Director), JA du Preez (Finance and Admin Manager) MJ Diphofa (Projects Manager),  
PA Vinjevoid (Evaluation Manager), M Chaka (Financial Analyst)

**YOUTH DEVELOPMENT QUESTIONNAIRE**  
**SECTION A - ORGANISATIONAL QUESTIONS**

1

**Please provide the following information.**

**NAME OF PROJECT** .....

**CO-ORDINATOR/DIRECTOR** .....

**PHYSICAL ADDRESS** .....  
.....  
.....  
.....

**POSTAL ADDRESS** .....  
.....  
.....  
.....  
.....

**TELEPHONE NUMBER** .....

**FAX NUMBER** .....

**E-MAIL** .....

**FOUNDING YEAR OF AGENCY** .....

*Please supply copies of the following information*

1. THE PROJECT'S AIMS AND OBJECTIVES
2. AN ORGANOGRAM OF THE ORGANISATIONAL STRUCTURE OF THE PROJECT
3. THE 1994 ANNUAL REPORT, BROCHURES OR OTHER PUBLICITY MATERIAL OF THE AGENCY
4. EXTERNAL EVALUATIONS (IF AVAILABLE)

## SECTION B - GOVERNANCE

1. Tick the type of structures involved in the governance of the agency

Board of Trustees	
Management Committee	
Steering Committee	
Other	

Please name other .....

.....

2. Which stakeholders are represented on your project's governance structures?

Private sector	
Organised labour	
Organised business	
Education department	
Education institution	
Training department	
Community structures	
Other	
Other	

**SECTION C - PROJECT STAFF**

**1. How many people does the project employ in the following categories**

Programme = Director, Management, Trainers, Researchers, Resource Personnel  
Administration = Finance, Secretarial, etc.  
Service = Cleaners, Gardeners, Driver, etc.

Category	Number
Programme	
Administration	
Service	

**2. Please provide details of PROGRAMME staff employed by the organisation.**

**Please complete Table (i) and (ii) for each PROGRAMME staff member employed in this department**

5

[illegible]

## PROGRAMME STAFF

**Table (ii)**[illegible]



## SECTION D- PROGRAMME QUESTIONS

D1.1 Please complete the following table on the programmes offered by your centre.

1994

Programme	Accredited Yes/No	Accrediting Institution	Number run	No. trainees attended

1995

Programme	Accredited Yes/No	Accrediting Institution	Number run	Total no. trainees attended

D1.2 Complete the following chart on workshops run by the project

1994

Workshop	Length	Number run	Participant numbers	Programme (if any) to which workshop is connected



**SECTION DII - For each of the programmes offered, complete the following questions:**

**SECTION DII.1 - PROGRAMME INFORMATION**

**1.Name of Programme:**

.....

**2.When did the Programme start?**

.....

**3.What are the Programme aims and objectives?**

.....

.....

.....

.....

.....

**4.What training needs is the Programme addressing?**

.....

.....

.....

.....

.....

**5. Does your project provide any of the following forms of training. If yes provide a percentage of the programme devoted to that particular form of training.**

Component of programme	Tick	% of programme
Hard skills		
Business skills		
Entrepreneurial skills		
Life skills		
Language		
Basic literacy		
Other		
Other		

6. Describe the length and nature of the programme offered (e.g. 6 month full-time course consisting of two weeks orientation, three weeks entrepreneurial training and four months welding course and three weeks practical work under supervision)

.....

.....

.....

.....

.....

7. Attach an outline of the programme including topics covered

8. In which language is the programme conducted?

.....

.....

9. Who was involved in the design of the programme

Please tick:

Project staff	
Other institutions	
Training department	
College/technikon lecturers	
Expert outsiders	
Any other	

10. Who is involved in the presentation of the course

Please tick:

Project staff	
Other institutions	
Training department officials	
College/technikon lecturers	
Expert outsiders	
Any other	

11. Are certificates issued to trainees who complete the course? Yes / No

Title .....

12. What are the minimum requirements to obtain this certificate? Include practical work.

.....

.....

.....

.....

13. Does your centre assess trainees in any of the following ways

Please tick:

Tests	
Exams	
Assignments	
Performance assessment	
Portfolios/Project file	

14. Which of the following training methods are used?

Please tick

Lectures	
Group learning exercises	
Practical activities	
Role play	
Observation	
Any other	

List other.....

.....

15. Which of the following are used in the presentation of the programme by trainers:

Media	Yes/No	Language
*Print produced by programme staff		
Textbooks		
Video		
Audio		
Charts		
Experimental kits		
Newspapers		
Other		

\* Includes course notes, handouts, booklets etc.

List other .....

16. Do any of the following outside agencies/individuals formally evaluate/assess your programme

Please tick

University staff	
College staff	
Expert in the field	
Education department official	
Other	

List other .....

17. Do the programme participants evaluate your programme? Please tick:

Yes	
No	

If yes by:

Questionnaire	
Interview	
Written report	

*If your organisation has a standard evaluation form for programme participants please give it to the fieldworker who visits you.*

## SECTION DII.II - TRAINEE INFORMATION

Name of programme .....

1. How many trainees participated in this programme in the following years

Year	Number
1994	
1995	

2. How many applications for participation in this programme did your centre receive in 1995?

.....

3. In 1994 how many trainees who enrolled in this programme

Category	Number
Dropped out	
Failed	

4. What is the average attendance rates for classes?

.....

5. What are the main reasons for absenteeism

.....

.....

.....

.....

.....

.....

.....

6. Do you have admission/selection criteria for entry to your programmes?

Yes	
No	

If yes, list the principles of selection and selection procedures.

Principles of selection

.....

.....

.....

.....

### Selection procedures

.....

.....

.....

.....

.....

.....

.....

.....

.....

### 7. Does your project keep records of trainees who completed the programme?

.....

### 8. What details of trainees are recorded and maintained

Name

Address

Telephone number

Home language

Age

Educational background (highest formal standard passed)

Employment before and after the project

### 9. Does your project track the progress of trainees who completed the programme?

If yes provide the following information for course participants in 1994.

Employment	Private sector	Government	NGO	Self	Gain or
6 months					
1 year					



**10. Does your project have a placement programme? If yes describe the form that it takes.**

.....

.....

.....

.....

.....

.....

**11. Does the project offer post-programme support ? If yes, describe this.**

.....

.....

.....

.....

.....

.....

.....

## SECTION E- FINANCIAL INFORMATION

1. Provide the total income of the project for 1994 according to the following categories

Local private sector funding	
Foreign funding	
IDT	
Provincial/national education departments	
Fees charged for courses	
Income generated from materials	
Private giving	
Endowments	
Interest	
Other	
Total	

2. Provide the total expenditure of the project for 1994 according to the following categories

Salaries	
Administration	
Capital costs	
Travel	
Materials purchases	
Materials reproduction	
Media/resource collection	
Staff development	
Other:	

**3. Provide the amount budgeted for each programme offered by your project.**

Programme Name	Amount budgeted

**4. Provide the total amount spent by the project on fixed assets over the past five years**

New buildings	
Renovations / maintenance	
Vehicles	
Equipment	
Materials	
Other	

**5. Who provides the following financial support for trainees?**

Please tick:

Support	Participants	Project	Other
Transport			
Meals			
Materials			
Course fee			
Salaries			
Accommodation			

Describe other.....

## SECTION H - FACILITIES

**1. Indicate in the appropriate box the number of the following which your organisation owns or has access to :**

Category	Own	Have Access
Resource Centre		
Computers		
Training centres		
Residences		
Vehicles		
Photocopy machine		
Video machine		
Overhead projectors		
Laminating machine		
Other		

List other .....

## SECTION I - FUTURE

**1.Comment on your potential for expansion?**

[illegible]

**2.How do you see your role in youth development in future?**

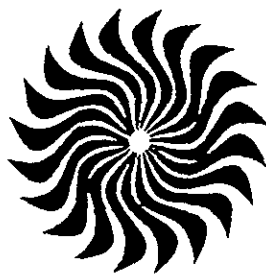
[illegible]

**3. What do you see as problems for your work?**

This image shows a full page of handwriting practice paper. It features ten sets of horizontal dashed lines, each set consisting of three parallel lines. These lines are evenly spaced across the entire page, providing a guide for letter height and placement. The background is plain white, and there are no margins or additional markings.

This image shows a full page of primary-ruled notebook paper. It features ten sets of horizontal lines across the page. Each set consists of three lines: a solid top line, a dashed middle line, and a dotted bottom line. The lines are evenly spaced and extend across the entire width of the page. There are no margins or other markings present.

**APPENDIX 2**



# JOINT EDUCATION TRUST

3rd Floor, Braamfontein Centre, 23 Jorissen Street, Braamfontein, Johannesburg 2001. P.O. Box 178, Wits, 2050.  
Tel: (011) 403-6401, 403-6592. Fax: (011) 339-7844.  
E-Mail: info@jet.org.za

13 May 1996

Dear

In July last year we wrote and asked your organisation to complete a questionnaire which was aimed at assisting JET in developing its understanding of the youth sector. We also faxed you a profile of your organisation for comment and these reworked profiles appeared in the JET publication *Youth Job-skills Training : Strengthening provision and developing policy*. Vijay Valla, JET's Evaluation Officer, has nearly completed writing up the results of the questionnaire and this document, which goes to publication at the end of June will, in our view, provide both projects and policymakers with much valuable data.

After our first review of the document we felt that its usefulness and comprehensiveness would be strengthened by further information on the databases and tracking systems employed by projects and by information generated in the evaluations conducted on youth programmes.

We are aware of the very busy schedules of NGO personnel at this time but ask that you complete the attached questionnaire and fax it to JET (Fax: 339 7844) for the attention of Vijay Valla by Tuesday 21 May.

If you require any assistance in completing the questionnaire, or would like to ask any questions, please contact Vijay on 403 6401.

Thank you so much for your continued co-operation.

Yours sincerely

Penny Vinjevoel  
General Manager : Evaluations

Original Founding Organisations: AECI, ANC, Anglo American Corporation, together with De Beers Consolidated Mines and E. Oppenheimer & Son, AGAP, Barrow Limited, Borex, COSATU, FASODS, First National Bank, Gencor, IFLO, IZODU, JAFODU, PAC, South African Breweries, S-BIT, Standard Bank, Anglo-Eastern, Southern Life, Transnet, etc.

Subsequent Founding Organisations: Anglovaal, B.B. Smith, Lend Lease, etc.

Board Of Trustees: AM Rasman, Chairman, NO Aleson, TD Bucknall, D. Gertus, Drs. Shorob, D. Geerdyn, P. Hugo, A. Karon, H. Lomarech, P. van Nieuwenburg, A. Ntshona, B. van der Merwe, D. Wessels, etc. (Note: Some names are partially obscured or difficult to read)

Secretariat: D. van der Merwe, Executive Director, J. van der Merwe, General Manager, etc. (Note: Some names are partially obscured or difficult to read)



## APPENDIX 2

NAME OF ORGANISATION:
CONTACT PERSON:
TELEPHONE NUMBER:
FAX NUMBER:

During the previous youth project survey conducted by the Joint Education Trust (JET) in July 1995, information regarding external evaluations of projects as well as databases and tracking systems in projects were requested. In this follow-up survey, we would be grateful if you could answer a few questions on both of these aspects (that is, external evaluations and databases and tracking systems). Part 1 of the questionnaire is devoted to evaluation and Part 2 to databases and tracking questions.

*Please note that you may attach more pages if you wish to expand on responses to particular questions. Please clearly mark which questions the additional sheets of paper answer.*

### PART 1 - EVALUATION QUESTIONS

1. When were these evaluation/s conducted on your project? Please provide the month and year, for e.g., May 1994.

1.
2.
3.
4.
5.
6.

2. Who conducted the evaluation. Please provide the name of the individual and the agency s/he represents, for e.g., A. Smith - Outerspace Research Council.

1.
2.
3.
4.
5.
6.

3. Briefly describe (in point form) what the aims of each of the evaluations/assessments were, for e.g., To assess the impact of the programme on unemployment in the community or To find-out how trainees felt about the programme materials.

1.
2.
3.
4.
5.
6.

4. Briefly describe (in point form) what the results/finding of each of the evaluations were, for e.g., The programme prepares trainees to open their own small businesses but trainees have problems in obtaining finance to open-up a business.

1.
2.
3.

4.
5.
6.

5. Please describe briefly how you have used the results/findings of each of these evaluations/assessments with regard to trainees, the programme curriculum, the project staff, funders and other users not mentioned here. For example, we used the results of the research in a report to our funders to show that the programme is helping job creation in our community.

<b>TRAINEES:</b>
<b>PROGRAMME CURRICULUM:</b>
<b>PROJECT STAFF:</b>
<b>FUNDERS:</b>

<b>STRATEGIC/FUTURE PLANNING:</b>

7. Have copies of each of these evaluation reports been forwarded to JET? Please place a cross over the appropriate box.

YES	NO
-----	----

8. If not, would it be possible to provide copies of these evaluation reports to JET when returning this questionnaire?

YES	NO
-----	----

9. How does your project define a successful trainee? Please provide a brief description, for e.g., A successful trainee is one who can knit a jersey at the end of the course.

<b>A SUCCESSFUL TRAINEE IS:</b>

10. What in your opinion are the 3 most important ingredients for running a successful youth project? Please describe them in point form.

1.
2.
3.

## PART 2 - DATABASES AND TRACKING QUESTIONS

1. Does your project keep records of trainees who have completed the programme? Please place a cross over the appropriate box.

YES	NO
-----	----

2. If you have answered yes to the question above (1), what records do you keep on your database? For e.g., you may keep the trainee's name, age, address, telephone number, home language, age, educational qualifications, employment experience, dependants and so on. Please write the records down in the boxes provided below.

1.	8.	15.	22.
2.	9.	16.	23.
3.	10.	17.	24.
4.	11.	18.	25.
5.	12.	19.	26.
6.	13.	20.	27.
7.	14.	21.	28.

3. How are these records stored on your database?

Record book	Computer	Trainee register	Other (Specify)

4. How is the information on your database used with regard to the following areas in your project?

<b>TRAINEES:</b>
<b>PROGRAMME CURRICULUM:</b>
<b>PROJECT STAFF:</b>
<b>FUNDERS:</b>

<b>EVERYDAY OPERATIONS:</b>
<b>STRATEGIC/FUTURE PLANNING:</b>

5. Does your project track the progress of trainees who have completed the programme?

YES	NO
-----	----

6. If you have answered yes to the question above (5), please describe how your tracking system works. For instance, you could describe how the tracking system works, the intervals at which past trainees are tracked (e.g., every 6 months, or 2 weeks, or whatever), the difficulties experienced, the lessons learnt from tracking.

<b>HOW DOES IT WORK:</b>
<b>INTERVALS AT WHICH TRAINEES ARE TRACKED:</b>
<b>DIFFICULTIES EXPERIENCED:</b>
<b>LESSONS LEARNT FROM TRACKING:</b>
<b>OTHER ASPECTS RELATING TO TRACKING:</b>


7. If you do have a tracking system, please provide the number of past trainees who have been tracked by your project and are currently in the following categories, namely formal employment, government, non-governmental organisation, self-employed or currently doing further education and training. Please ensure that the total for each category is written in the box below that category. If there are no past trainees in a specific category, fill in zero (0) in the box below that category.

Formal Employ ment	Government	Non- Governmental organisation	Self- employed	Further education or training	Unemployed and not studying	Total number of trainees trained

7. Is your tracking system linked to your database?

YES	NO
-----	----

8. Are the results of your tracking efforts recorded on your database?

YES	NO
-----	----

9. If have answered yes to the question above (8), please explain why this done and how does it help your project.

<b>WHY IS THIS DONE?</b>
<b>HOW DOES IT HELP YOUR PROJECT:</b>

10. Does your project have a post-programme support component?

YES	NO
-----	----

11. If you have answered yes to the question above (10), is the post-programme support linked to the database and tracking systems, or a separate aspect of the project? Please place a cross over the relevant box.

LINKED	NOT LINKED
--------	---------------

12. Please give us your reasons as to why they are linked, or why they are not linked?

REASONS:

*Thank you for participating in this follow-up survey*



## APPENDIX 3

### APPENDIX 3 - YOUTH ORGANISATIONS WHO RESPONDED TO THE SURVEY

No.	NAME	REGION	AREA OF FOCUS	CODE	TELEPHONE
1.	Daily Bread Charitable Trust	Eastern Cape	Care of street children and the provision of specialised educational and vocational skills training.	SW	0431-432025
2.	Idayasa Youth Development Centre	Eastern Cape	Develop skills in youth which foster self-reliance and self-employment. To network with other organisations who could help them attain this objective.	JC	041-543627
3.	Pasada Fashion Incubator	Eastern Cape	Promotion and development of clothing entrepreneurs from disadvantaged communities.	JC	041-560203
4.	Education with Enterprise Trust	Free State	Assist youth acquire employment skills. Encourage entrepreneurial activities among youth. Establish youth enterprise societies (YES) to provide business education and help create employment.	JC	05861-30104 05861-30649
5.	Bertrams Development Brigades	Gauteng	Education and training for unemployed youth to help them access employment. Engage youth in socially useful production.	JC	011-6182132/3
6.	Camp Jumbo	Gauteng	Provision of a temporary home, legal assistance, life and education skills to street children.	SW	011-3391385
7.	Interchurch Education Programme - Keyboards Skills and Development Project	Gauteng	Secretarial training that includes a placement service. Communication, cultural and life skills training which provide a bridge into the business world.	JC	011-4033353
8.	Neighbourhood Advice and Resource Centre	Gauteng	Provision of computer and life skills to unemployed (youth and adults).	JC	011-4748925/ 011-6731674
9.	Saint Anthony's Skills Training Centre	Gauteng	Provision of trade, business, life, literacy and numeracy skills to unemployed youth with the intention of empowering them to gain access to meaningful formal or self-employment.	JC	011-9104944/5
10.	Thusong Secretarial College	Gauteng	Provision of background and subject knowledge to assist school leavers to access employment in the formal sector.	JC	011-8821346
11.	Vocational Advancement Programme	Gauteng	Training of youth in technical skills which would make them employable. Placement of trained youth. Stimulation of entrepreneurial activities.	JC	011-8381336/7
12.	Centre for Opportunity Development	Gauteng, Northern Prov.	Maximise the ability of marginalised youth to gain access to legitimate forms of economic activity.	JC	011-6434971

No.	NAME	REGION	AREA OF FOCUS	CODE	TELEPHONE
13.	Albert Luthuli Community and Educational Development Fund	KZN	Provision of skills that lead to employment or income generation. Improve understanding of the business world.	JC	0324-99087
14.	Independent Projects Trust	KZN	Conflict management and negotiation skills trained to inculcate an ethos of negotiation as opposed to confrontation in the KZN area.	LS	031-3058422
15.	Izingolweni Skills Centre	KZN	Provision of job and micro-enterprise skill training to alleviate unemployment in the KZN region.	JC	039-5341063/ 039-3121403
16.	M L Sultan Technikon - Centre for Educational Skills Development	KZN	Reducing the unemployment rate by the following activities: Teaching of a skill; Facilitating continuing education; Encouraging small business initiatives; and Participation in the RDP.	JC	031-3085404/6
17.	Midlands Community College	KZN	Provision of hard skill training (office management through to welding, agriculture and low cost housing construction) to build capacity for formal sector and self-employment.	JC	0333-36586
18.	School Leavers Opportunity Training (SLOT)	KZN	Basic career guidance and specific skills training to assist rural school leavers attain self or formal sector employment.	JC	0333-36254
19.	The Outbound Trust of South Africa/ The Valley Trust	KZN	Motivation and self-esteem enhancement of marginalised youth through: Professional development programmes; marginalised Youth Programmes; and prison offenders programmes.	LS	04455-31306
20.	Sisters of Mercy - Mmakau Adult Centre	North West	Provision of literacy training. Training in practical skills which could lead to either formal or self employment. Training of more facilitators/teachers from the community serviced.	ED	01461-33110
21.	Hantam Community Education Trust	Northern Cape	Provision of quality skills and education to children, youth and adults to help them study further or compete successfully in the workplace.	ED	051-7531419
22.	Namaqualand Resource and Education Centre	Northern Cape	Enterprise education with a emphasis on preparation for formal sector employment and self-employment. Work experience with an emphasis of getting unemployed youth the opportunity to experience what it is like in the work environment.	JC	0251-22726/7

No.	NAME	REGION	AREA OF FOCUS	CODE	TELEPHONE
23.	Thusanang - Haenertsburg Self-Help Association	Northern Province	Provision of literacy and other hard skills training to rural disadvantaged residents of the northern province region.	ED	015272-2824/ 015272-2704
24.	Bergzicht Training Centre	Western Cape	Training of semi-skilled unemployed people with skills that would lead to employment or income generation, namely, literacy, home management, educare, frail care and hospitality.	JC	021-8838273
25.	Business Skills and Development Centre	Western Cape	Assist disadvantaged youth in finding meaningful employment.	JC	021-4181690
26.	Education and Resource Information Project	Western Cape	Increase capacity of community based organisations. Assist in development and sustainability of development projects. Help youth: to act as change agents, to define and attain their personal and vocational goals, to increase their practical and life skills.	CG	021-9592132 021-9593088
27.	Mitchell's Plain Youth Development Programme	Western Cape	Provision of life and economic empowerment skills. Development of a relevant regional base from which youth development can occur.	JC	021-3266101/9
28.	Primary Open Learning Pathway Trust	Western Cape	Eradication of illiteracy among out of school children through accredited teacher training, curriculum development, materials development and community education.	ED	021-6378094/5
29.	Skills Training for Employment Centre	Western Cape	Commercial, administrative and other work related skills training to assist disadvantaged youth access formal sector employment.	JC	021-472466
30.	Triple Trust Organisation	Western Cape	Promotion of self-sustaining small enterprise in the informal sector of the South African economy through: The preparation phase of trading and business introduction; Skills and business training; and Post training support.	JC	021-4487341

## APPENDIX 4

#### APPENDIX 4 - LIST OF SKILLS TRAINED AT INDIVIDUAL PROJECTS

No.	Name	Region	Focus	Prgram.	% Hard	% Bus.	% Entrep.	% Life	% Lang.	% Litera.	% Other
1	DBCT	EC	SW	Brid.Scho	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	IYDC	EC	JC	SklDev	10	23	20	20	25	0	0
3	PFIC	EC	JC	PaFash	70	10	10	10	0	0	0
4	EDET	FS	JC	YthEnSo	5	20	50	10	5	5	5
5	BB	G	JC	BDB	40	10	0	10	0	20	20
6	CJ	G	SW	Supp.Educ	0	10	0	50	10	30	0
7	COD	G	JC	ODP	6	39	38	10	2	0	5
8	KEYB	G	JC	ComSec	20	20	20	20	20	0	0
9	NARC	G	JC	CmpSkls	80	0	0	20	0	0	0
10	SASTC	G	JC	TecTrain	85	3	3	3	3	3	0
11	TYCSC	G	JC	Sectrain	0	100	0	0	0	0	0
12	VAP	G	JC	VoAdPrg	60	15	15	10	0	0	0
13	ALCEC	KZN	JC	Tech.train	85	7	5	3	0	0	0
14	IPT	KZN	LS	ConMan	0	0	0	1	0	0	0
15	ISC	KZN	JC	GarMak	85	10	5	0	0	0	0
16	MCC	KZN	JC	Slot II	70	13	13	4	0	0	0
17	MLST	KZN	JC	TecSkls	70	10	10	10	0	0	0
18	OBTSA	KZN	LS	OutBnd	0	0	0	100	0	0	0
19	SLOT	KZN	JC	SLOT	38	6	38	6	6	0	6
20	HCET	NC	ED	SkTrnAd	25	25	0	25	25	0	0
21	NREC	NC	JC	EdEnter	14	24	27	27	0	7	0
22	THSHA	NP	ED	LitSew	90	5	5	0	0	0	0
23	SMMAC	NW	ED	MAC	18	0	13	37	11	18	0
24	BSDC	WC	JC	BSDC	0	69		10	14	0	7
25	BTP	WC	JC	Jbskls	46	1	0	35	1	0	17
26	ERIP	WC	CG	Yth.Lead	20	10	10	50	10	0	0
27	MPYDP	WC	JC	LifSkls	0	0	20	60	0	0	0
28	POLPT	WC	ED	HDE	0	0	0	25	25	25	25
29	STEC	WC	JC	STEC	44	11	11	11	11	0	11
30	TTO	WC	JC	BusStup	25	40	30	5	0	0	0
Average content and time devoted to skills in programmes nationally					35%	17%	12%	20%	6%	4%	3%

## APPENDIX 5

# APPENDIX 5 - RUNNING LIST OF EVALUATION AGENCIES/INDIVIDUALS

NO.	NAME OF AGENCY/INDIVIDUAL EVALUATOR	PROJECTS EVALUATED	DATES OF EVALUATION
1.	John Campbell - NOVIB	Education Resouce & Information Project	Nov/Dec 1995
2.	Mike Ogawa et al., - Khulisa Management Services	Hantam Community Education Trust	Apr/May 1996
3.	Dr. Harvey Adams et al., University of Natal	The Education with Enterprise Trust	April 1995
4.	Piotr Korynski - Ohio State University	The Education with Enterprise Trust	April 1996
5.	Jonathan Igoe - Visions in Action, Princeton University	Bertrams Development Brigade	Jan 95 to Jan 96
6.	Janet Shapiro - Nell & Shapiro	Keyboards Skills & Development Project	June 1992
7.	Leila Patel - General Council of the Neighbourhood Advice & Resource Centre.	Neighbourhood Advice & Resource Centre	June 1993 May 1995
8.	Lance Ledingham & Andre Uys - Building Industries Training Board	Saint Anthony's Adult Education Centre	Nov 1995
9.	J. Du Plessis, PRO - Nestle	Thusong Secretarial College	Oct 1995
10.	Edith Stott, Employee assistance Manager - AECI	Thusong Secretarial College	May 1995
11.	Brian Tomlinson, HR Director - HI PERFORMANCE	Thusong Secretarial College	June 1995
12.	Nigel Casey, Vice Consul - British Embassy	Thusong Secretarial College	Feb 1995
13.	D.G. Roberts - HSRC	Centre for Opportunity Development	Nov 1994 Nov 1995 April 1996
14.	Mike Rice - Pro-Civitas Consulting	Centre for Opportunity Development	Nov 1993 July 1995
15.	Koman Ramalingum - Development Contact Network	School Leavers Opportunity Training Outward Bound Programme	June 1994
16.	Anne Kroon	School Leavers Opportunity Training	March 1996
17.	Dr. Len Konar - IDT	Business Skills & Development Centre	May 1996
18.	Karin Bester - NCBTS	Business Skills & Development Centre	June 1995
19.	Chris Mullins - Emthunzine Organisation Development Service	Mitchell's Plain Youth Development Programme	May 1996
20.	Jack Lewis, Hugh McLean, Hillary Morris for JET.	Skills Training for Employment Centre	April 1993
21.	Dr. Piet Human - UCT Graduate School of Business	Tripple Trust Organisation.	Sep 1992
22.	Roy Wayne - Idependent Development Trust	Tripple Trust Organisation	March 1993



23.	Pete Fraser et al., - UCT GBS MBA students	Tripple Trust Organisation	Nov 1993
24.	Hugh McLean - Liberty Life Foundation	Tripple Trust Organisation	May 1994
25.	Gerhard Ebert - German Agency for Technical Co-operation	Tripple Trust Organisation	Feb 1995
26.	Allan Kaplan & Mzwandile Msoki - Community Development Resource Association	Tripple Trust Organisation	Nov 1994 June 1995
27.	Murdoch Gatward & Neziswa Jordan - Just Exchange	Tripple Trust Organisation	Nov 1994 March 1995
28.	John Burton & Richard Boulter -	Tripple Trust Organisation	Nov 1995
29.	Uta Borges-Altvarar & Fatima Allie - German Agency for Technical Cooperation & University of Stellenbosch Graduate Business School	Tripple Trust Organisation	March 1996

## APPENDIX 6

## APPENDIX 6 - UNIT COSTS OF THE PROJECTS SURVEYED

No.	NAME	REGION	CODE	TRAINEE NOS.	FUNDS -1995/6	UNIT COST
1	Education and Resource Information Project	Western Cape	CG	25	552462 <sup>1</sup>	R22098.48
						R22098.48
2	Sisters of Mercy - Mmakau Adult Centre	North West	ED	603	98000	R162.52
3	Hantam Community Education Trust	Northern Cape	ED	80	231694	R2896.17
4	Thusanang - Haenertsburg Self-Help Association	Northern Province	ED	72	111418	R1547.47
5	Primary Open Learning Pathway Trust	Western Cape	ED	60	363087	R6051.45
Average unit cost for Education category						R986.74
6	Idayasa Youth Development Centre	Eastern Cape	JC	2800	237000	R84.64
7	Pasada Fashion Incubator	Eastern Cape	JC	300	550000	R1833.33
8	Education with Enterprise Trust	Free State	JC	297	513000	R1727.27
9	Bertrams Development Brigades	Gauteng	JC	54	271800	R5033.33
10	Interchurch Education Programme - Keyboards Skills and Development Project	Gauteng	JC	52	204706	R3936.65
11	Neighbourhood Advice and Resource Centre	Gauteng	JC	168	141484	R842.16
12	Saint Anthony's Skills Training Centre	Gauteng	JC	246	750000	R3048.78
13	Thusong Secretarial College	Gauteng	JC	75	88727	R1183.02
14	Vocational Advancement Programme	Gauteng	JC			R
15	Centre for Opportunity Development	Gauteng, Northern Prov.	JC	1800	1687400	R937.44
16	Albert Luthuli Community and Educational Development Fund	KZN	JC	180	234700	R1303.88
17	Izinggolweni Skills Centre	KZN	JC	7	365235 <sup>2</sup>	R52176.42
18	M L Sultan Technikon - Centre for Educational Skills Development	KZN	JC	119	225000	R1890.75
19	Midlands Community College	KZN	JC	343	515008 <sup>3</sup>	R1501.48

<sup>1</sup> Unit cost for 1994 - Project not funded in 1995.

<sup>2</sup> Unit cost for 1994 - Project not funded in 1995.

20	School Leavers Opportunity Training (SLOT)	KZN	JC	1300	108000	R83.07
21	Namaqualand Resource and Education Centre	Northern Cape	JC	95	203232 <sup>4</sup>	R2139.28
22	Bergzicht Training Centre	Western Cape	JC	170	320000	R1882.35
23	Business Skills and Development Centre	Western Cape	JC	60	500000	R8333.33
24	Mitchell's Plain Youth Development Programme	Western Cape	JC	20	200000	R10000
25	Skills Training for Employment Centre	Western Cape	JC	80	120000	R1500
26	Triple Trust Organisation	Western Cape	JC	1163	1087883	R935.41
Average unit cost for Job Creation category						R776.04
27	Independent Projects Trust	KZN	LS	2700	33742 <sup>5</sup>	R12.49
28	The Outbound Trust of South Africa/ The Valley Trust	KZN	LS	2500	546200	R218.48
Average unit cost for Life Skills category						R105.03
29	Daily Bread Charitable Trust	Eastern Cape	SW	300	600000	R2000
30	Camp Jumbo	Gauteng	SW	21	32050 <sup>6</sup>	R1526.19
Average unit cost for Social Welfare category						R1869.15

<sup>3</sup> Unit cost for 1994 - Project not funded in 1995.

<sup>4</sup> Unit cost for 1994 - Project not funded in 1995.

<sup>5</sup> Pilot project for 1994 - Not repeated in 1995.

<sup>6</sup> Unit cost for 1994 - Project not funded in 1995.

## APPENDIX 7

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